

To the County Commission and Officeholders of Wayne County, Missouri

The Office of the State Auditor is responsible under Section 29.230, RSMo, for auditing certain operations of Wayne County, and issues a separate report on that audit. In addition, the Office of the State Auditor has contracted for an audit of the county's financial statements for the 2 years ended December 31, 2015, through the state Office of Administration, Division of Purchasing and Materials Management. A copy of this audit, performed by Daniel Jones & Associates, Certified Public Accountants, is attached.

Nicole R. Galloway, CPA State Auditor

Mole L. Calley

September 2016 Report No. 2016-076 THE COUNTY OF WAYNE
GREENVILLE, MISSOURI
FINANCIAL STATEMENTS
AND INDEPENDENT AUDITOR'S REPORTS
AND SUPPLEMENTARY INFORMATION
DECEMBER 31, 2015 AND 2014

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MEMBERS OF MISSOURI SOCIETY OF CPA'S AMERICAN INSTITUTE OF CPA'S

### CERTIFIED PUBLIC ACCOUNTANTS

### INDEPENDENT AUDITOR'S REPORT

To the County Commission The County of Wayne, Missouri

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the County of Wayne ("County"), Missouri, which comprise cash and unencumbered cash for each fund as of December 31, 2015, and 2014, and the related statements of cash receipts and disbursements and disbursements-budget and actual for the years then ended, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the regulatory basis of accounting, a financial reporting framework prescribed or permitted by Missouri law as described in Note I of the accompanying financial statements. This includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note I of the financial statements, the financial statements are prepared on the basis of the financial reporting provisions prescribed or permitted by Missouri law, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of Missouri.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note I and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

### Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of each fund of the County as of December 31, 2015, and 2014, or changes in financial position or cash flows thereof for the years then ended.

### Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements referred to above present fairly, in all material respects, the cash and unencumbered cash of each fund of the County as of December 31, 2015, and 2014, and their respective cash receipts and disbursements, and budgetary results for the years then ended in accordance with the financial reporting provisions prescribed or permitted by Missouri law described in Note I.

### **Other Matters**

### Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the County of Wayne's basic financial statements. The schedule of expenditures of federal awards, as required by *Office of Management and Budget Circular A-133*, *Audits of States, Local Governments, and Non-Profit Organizations* is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The schedule of expenditures of federal awards is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is not fairly stated, in all material respects, in relation to the basic financial statements as a whole due to the Schools and Roads - Grants to States program not being auditable.

### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 24, 2016, on our consideration of the County of Wayne's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering County of Wayne's internal control over financial reporting and compliance.

Daniel Jones & Associates

DANIEL JONES & ASSOCIATES, P.C. CERTIFIED PUBLIC ACCOUNTANTS ARNOLD, MISSOURI

June 24, 2016



## STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH AND INVESTMENT BALANCES - ALL GOVERNMENTAL FUNDS - REGULATORY BASIS

YEAR ENDED DECEMBER 31, 2015

FUND	INV BA	ASH AND ESTMENT ALANCES JARY 1, 2015	RECEIPTS 2015	DIS	BURSEMENTS 2015	CASH AND INVESTMENT BALANCES DECEMBER 31, 2015		
General Revenue Fund	\$	6,395.37	\$ 2,577,285.39	\$	2,539,678.14	\$	44,002.62	
Special Road and Bridge Fund		83,659.43	2,058,095.05		2,050,630.09		91,124.39	
Assessment Fund		24,893.05	174,891.47		174,683.66		25,100.86	
Prosecuting Attorney Training Fund		3,123.42	563.73		2,404.86		1,282.29	
Law Enforcement Training Fund		1,253.59	3,455.51		4,138.05		571.05	
Domestic Violence/Special Trust Fund		-	648.32		-		648.32	
Delinquent Tax Fund		1,657.01	-		-		1,657.01	
Inmate Security Fund		3,091.94	39,735.00		29,666.80		13,160.14	
Law Library Fund		17.67	6,031.73		4,551.63		1,497.77	
Landfill Fund		12,004.17	168.94		-		12,173.11	
Law Enforcement Restitution Fund		14,936.82	67,451.33		78,639.86		3,748.29	
Recorders' User's Fee Fund		15,269.64	25,852.70		18,190.28		22,932.06	
Sheriff's Civil Fund		2,366.31	18,751.73		17,294.86		3,823.18	
Sheriff's Revolving Fund		6,512.74	18,617.61		12,743.42		12,386.93	
Special Check Fund		35,580.16	9,599.82		23,333.23		21,846.75	
Special Law Enforcement Fund		430.58	44,521.32		34,458.48		10,493.42	
Election Services Fund		17,371.32	2,541.30		1,275.49		18,637.13	
Tax Maintenance Fund		429.62	17,230.71		16,805.21		855.12	
DWI Fund		379.94	1.40		-		381.34	
Title III Fund		33,108.75	31,151.09		-		64,259.84	
Senate Bill 40 Fund		195,748.36	113,171.60		82,449.24		226,470.72	
Wayne County Improvement Corp. Fund		26,691.60	 48,561.48		43,994.00		31,259.08	
TOTAL	\$	484,921.49	\$ 5,258,327.23	\$	5,134,937.30	\$	608,311.42	

## STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH AND INVESTMENT BALANCES - ALL GOVERNMENTAL FUNDS - REGULATORY BASIS

### YEAR ENDED DECEMBER 31, 2014

FUND	INV Ba	ASH AND ESTMENT ALANCES JARY 1, 2014		RECEIPTS 2014	DIS	BURSEMENTS 2014	CASH AND INVESTMENT BALANCES DECEMBER 31, 2014		
General Revenue Fund	\$	77,693.63	\$	2,338,556.00	\$	2,409,854.26	\$	6,395.37	
Special Road and Bridge Fund	Ψ	37,825.10	Ψ	1,489,460.03	Ψ	1,443,625.70	Ψ	83,659.43	
Assessment Fund		13,400.86		188,418.43		176,926.24		24,893.05	
Prosecuting Attorney Training Fund		2,844.73		644.11		365.42		3,123.42	
Law Enforcement Training Fund		1,291.52		3,872.07		3,910.00		1,253.59	
Domestic Violence/Special Trust Fund		681.89		692.83		1,374.72		´ -	
Delinquent Tax Fund		1,657.01		-		-		1,657.01	
Inmate Security Fund		5,764.19		11,528.00		14,200.25		3,091.94	
Law Library Fund		239.13		5,865.80		6,087.26		17.67	
Landfill Fund		11,837.57		166.60		-		12,004.17	
Law Enforcement Restitution Fund		8,195.15		75,700.32		68,958.65		14,936.82	
Recorders' User's Fee Fund		14,329.12		21,808.50		20,867.98		15,269.64	
Sheriff's Civil Fund		379.04		22,154.68		20,167.41		2,366.31	
Sheriff's Revolving Fund		8,198.42		9,433.00		11,118.68		6,512.74	
Special Check Fund		29,375.99		12,893.78		6,689.61		35,580.16	
Special Law Enforcement Fund		26,012.37		111,815.40		137,397.19		430.58	
Election Services Fund		18,703.77		4,914.86		6,247.31		17,371.32	
Tax Maintenance Fund		154.09		17,866.08		17,590.55		429.62	
DWI Fund		378.75		1.19		-		379.94	
Title III Fund		-		33,108.75		-		33,108.75	
Senate Bill 40 Fund		190,383.33		110,992.87		105,627.84		195,748.36	
Wayne County Improvement Corp. Fund		22,089.99		48,564.61		43,963.00	-	26,691.60	
TOTAL	\$	471,435.65	\$	4,508,457.91	\$	4,494,972.07	\$	484,921.49	

## COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH AND INVESTMENT BALANCES -

## BUDGET AND ACTUAL - ALL GOVERNMENTAL FUNDS - REGULATORY BASIS YEARS ENDED DECEMBER 31, 2015 AND 2014

				GENERAL RE	REVENUE FUND					
		20	15			20	14			
DE GENERA	BUDO	ET		ACTUAL		BUDGET		ACTUAL		
RECEIPTS										
Property Taxes		,792.00	\$	26,792.34	\$	41,644.26	\$	36,149.54		
Sales Taxes		,312.00		988,311.63		900,000.00		962,479.44		
Intergovernmental		,301.20		383,775.26		345,974.39		362,565.32		
Charges for Services	204	,349.68		204,157.81		230,700.00		227,376.40		
Interest		636.00		656.58		850.00		792.72		
Other		,593.00		676,172.75		483,572.92		560,599.38		
Transfers In	354	,228.02		297,419.02		367,878.31		188,593.20		
TOTAL RECEIPTS	2,562	,211.90		2,577,285.39		2,370,619.88		2,338,556.00		
DISBURSEMENTS										
County Commission	85	,380.00		84,446.32		80,606.64		80,990.57		
County Clerk		,877.60		69,623.03		66,519.40		65,379.98		
Elections		,681.02		50,877.02		130,956.00		125,448.52		
Buildings and Grounds		,058.85		48,593.03		57,640.60		55,603.40		
Employee Fringe Benefits		,553.00		360,008.23		332,444.00		311,416.37		
County Treasurer		,175.00		42,487.93		42,122.40		41,439.01		
Collector		,715.49		104,753.40		111,618.24		111,453.96		
Recorder of Deeds		,865.00		52,113.48		54,427.40		50,070.46		
Circuit Clerk		,407.00		17,735.60		19,527.00		18,215.26		
Court Administration		,325.00		2,623.19		3,480.00		2,504.62		
Public Administrator		,710.00		41,680.63		39,857.40		39,767.52		
Sheriff		,290.00		443,011.43		436,291.74		419,122.37		
Jail		,500.00		408,991.15		368,029.06		367,983.75		
Prosecuting Attorney		,429.73		134,071.58		61,049.72		58,319.90		
Juvenile Officer		,430.13		43,430.13		46,317.89		46,317.89		
Coroner		,293.59		25,293.59		17,742.52		17,200.69		
Special Prosecuting Attorney		,404.11		-		17,000.00		2,740.08		
Special Law Enforcement		,000.00		_		100,000.00		87,623.78		
Jury		,000.00		2,821.86		12,600.00		4,798.56		
Other		,170.77		405,467.45		356,694.00		436,988.47		
Health and Welfare		,359.30		48,359.30		48,359.30		48,359.30		
Emergency Fund	40	,339.30		46,339.30		46,339.30		46,339.30		
Transfers Out	18	,409.36		153,289.79		18,353.33		18,109.80		
TOTAL DISBURSEMENTS	-	,034.95		2,539,678.14		2,421,636.64		2,409,854.26		
DECEIDTS OVER (LINDER)						_				
RECEIPTS OVER (UNDER) DISBURSEMENTS	5	,176.95		37,607.25		(51,016.76)		(71,298.26)		
CASH AND INVESTMENT										
BALANCES, JANUARY 1	6	,395.37	-	6,395.37		77,693.63		77,693.63		
CASH AND INVESTMENT										
BALANCES, DECEMBER 31	\$ 11	,572.32	\$	44,002.62	\$	26,676.87	\$	6,395.37		

The accompanying notes to the financial statements are an integral part of this statement.

## COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH AND INVESTMENT BALANCES -

## BUDGET AND ACTUAL - ALL GOVERNMENTAL FUNDS - REGULATORY BASIS YEARS ENDED DECEMBER 31, 2015 AND 2014

	SPECIAL ROAD AND BRIDGE FUND										
		2015			20	14					
	BUDGET		ACTUAL		BUDGET		ACTUAL				
RECEIPTS			_								
Property Taxes	\$ 157,000.	00 \$	156,564.07	\$	136,000.00	\$	153,430.72				
Sales Taxes	494,000.	00	494,509.23		450,000.00		482,559.56				
Intergovernmental	1,162,000.	00	1,163,728.58		1,093,920.82		619,553.98				
Charges for Services	-		-		-		-				
Interest	400.	00	475.78		700.00		527.72				
Other	5,000.	00	5,590.55		6,500.00		68,027.21				
Transfers In	237,150.	00	237,226.84		105,000.00		165,360.84				
TOTAL RECEIPTS	2,055,550.	00	2,058,095.05		1,792,120.82		1,489,460.03				
DISBURSEMENTS											
Salaries	360,000.	00	354,920.05		431,900.00		393,117.76				
Employee Fringe Benefits	93,349.	60	92,511.50		104,400.00		98,405.92				
Supplies	283,300.	00	282,627.52		328,620.00		399,695.94				
Insurance	47,412.	62	47,412.62		35,000.00		10,451.98				
Road and Bridge Materials	300,000.	00	240,674.25		235,000.00		225,324.39				
Equipment Purchases	8,511.	00	8,511.00		30,000.00		25,980.18				
Road and Bridge Construction	590,000.	00	588,864.47		500,000.00		67,061.26				
Other	105,885.	08	105,885.24		99,326.96		73,420.25				
Debt Service	51,600.	00	51,593.54		-		-				
Transfers Out	219,000.	00	277,629.90		65,000.00		150,168.02				
TOTAL DISBURSEMENTS	2,059,058.	30	2,050,630.09		1,829,246.96		1,443,625.70				
RECEIPTS OVER (UNDER)											
DISBURSEMENTS	(3,508.	30)	7,464.96		(37,126.14)		45,834.33				
CASH AND INVESTMENT	02 (50	12	92 650 42		27 925 10		27 925 10				
BALANCES, JANUARY 1	83,659.	43	83,659.43		37,825.10		37,825.10				
CASH AND INVESTMENT BALANCES, DECEMBER 31	\$ 80,151.	13 \$	91,124.39	\$	698.96	\$	83,659.43				

The accompanying notes to the financial statements are an integral part of this statement.

### COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS AND CHANGES IN

### CASH AND INVESTMENT BALANCES -

	-	ASSESSM	PROSECUTING ATTORNEY TRAINING FUND									
		15	20	14		20	15			20	14	
	BUDGET	ACTUAL	BUDGET	ACTUAL	I	BUDGET	AC	CTUAL	Е	BUDGET	Α	CTUAL
RECEIPTS												
Intergovernmental Charges for Services Interest Other Transfers In	\$ 146,500.00 - - 10,100.00 18,409.36	\$143,067.82 3,367.97 - 10,046.32 18,409.36	\$ 157,743.32 - - 4,295.00 18,353.33	\$167,042.25 - - 3,022.85 18,353.33	\$	600.00 - - - -	\$	563.73	\$	900.00	\$	644.11 - - - -
TOTAL RECEIPTS	175,009.36	174,891.47	180,391.65	188,418.43		600.00		563.73		900.00		644.11
DISBURSEMENTS												
Salaries Office Expenses	104,408.12 14,000.00	85,237.26 11,495.67	110,510.60 10,450.00	80,097.44 11,384.81		-		-		-		-
Equipment	12,000.00	8,453.18	20,320.00	11,990.59		-		-		-		-
Mileage and Training Telephone	5,900.00 2,000.00	7,179.81 1,821.68	5,500.00 1,700.00	5,440.21 1,830.71		-		-		-		-
Fringe Benefits	32,258.10	33,315.72	28,232.75	27,583.92		-		-		-		-
Mapping Contract	9,750.00	9,300.00	,	9,750.00		-		_		-		-
Software Purchases	1,200.00	1,090.00	-	9,269.80		-		-		-		-
Tuition	-	-	-	-		3,000.00		2,404.86		2,000.00		365.42
Other	-	-	-	-		-		-		-		-
Transfers Out		16,790.34		19,578.76		-		-		-		
TOTAL DISBURSEMENTS	181,516.22	174,683.66	176,713.35	176,926.24		3,000.00		2,404.86		2,000.00		365.42
RECEIPTS OVER (UNDER) DISBURSEMENTS	(6,506.86)	207.81	3,678.30	11,492.19		(2,400.00)		(1,841.13)		(1,100.00)		278.69
CASH AND INVESTMENT BALANCES, JANUARY 1	24,893.05	24,893.05	13,400.86	13,400.86		3,123.42		3,123.42		2,844.73		2,844.73
CASH AND INVESTMENT BALANCES, DECEMBER 31	\$ 18,386.19	\$ 25,100.86	\$ 17,079.16	\$ 24,893.05	\$	723.42	\$	1,282.29	\$	1,744.73	\$	3,123.42

### COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS AND CHANGES IN

### CASH AND INVESTMENT BALANCES -

	I	AW ENFORCEME	NT TRAINING FUN	ND	DOMESTIC VIOLENCE/SPECIAL TRUST FUND					
	2	015	20	14	20	)15	20	14		
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL		
RECEIPTS										
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 647.00	\$ 800.00	\$ 690.00		
Charges for Services	-	-	-	-	-	-	-	-		
Interest Other	2.00 8,000.00	2.96 3,452.55	6,200.00	1.74 3,870.33	-	1.32	2.00	2.83		
Transfers In	8,000.00	5,432.33	6,200.00	3,870.33	-	-	-	-		
TOTAL RECEIPTS	8,002.00	3,455.51	6,200.00	3,872.07	-	648.32	802.00	692.83		
DISBURSEMENTS										
Sheriff's Association Dues	2,000.00	1,463.05	1,700.00	1,287.83	-	-	-	_		
Training	2,300.00	1,825.00	1,800.00	624.00	-	-	-	-		
Mileage	750.00	-	500.00	-	-	-	-	-		
Meals	400.00	-	400.00	-	-	-	-	-		
Lodging	3,000.00	850.00	2,500.00	1,998.17	-	-	-	-		
Fuel	750.00	-	500.00	-	-	-	-	-		
Shelters	-	-	-	-	-	-	1,483.89	1,374.72		
Transfers Out										
TOTAL DISBURSEMENTS	9,200.00	4,138.05	7,400.00	3,910.00			1,483.89	1,374.72		
RECEIPTS OVER (UNDER) DISBURSEMENTS	(1,198.00)	(682.54)	(1,200.00)	(37.93)	_	648.32	(681.89)	(681.89)		
CASH AND INVESTMENT	,	,	,	,			,	,		
BALANCES, JANUARY 1	1,253.59	1,253.59	1,291.52	1,291.52			681.89	681.89		
CASH AND INVESTMENT										
BALANCES, DECEMBER 31	\$ 55.59	\$ 571.05	\$ 91.52	\$ 1,253.59	\$ -	\$ 648.32	\$ -	\$ -		

### COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS AND CHANGES IN

### CASH AND INVESTMENT BALANCES -

		DELINQUENT TAX FUND							INMATE SECURITY FUND							
		20	15			20	14			20	)15			20	14	
	В	UDGET	A	CTUAL	В	UDGET	A	CTUAL		BUDGET		ACTUAL	I	BUDGET		CTUAL
RECEIPTS																
Intergovernmental Charges for Services Interest	\$	-	\$	-	\$	-	\$	-	\$	4,700.00 40,000.00	\$	3,739.00 34,849.00	\$	3,500.00 13,000.00	\$	4,528.00 7,000.00
Other Transfers In		- - -		- - -		- - -		- - -		- - -		1,147.00		- - -		- - -
TOTAL RECEIPTS		-		-		-		-		44,700.00		39,735.00		16,500.00		11,528.00
DISBURSEMENTS																
Office Supplies Distributions Sheriff Supplies Transfers Out		1,657.01 - - -		- - -		- - -		- - -		35,000.00		- 29,666.80 -		15,000.00		- 14,200.25 -
TOTAL DISBURSEMENTS		1,657.01		-		-		-	_	35,000.00		29,666.80		15,000.00		14,200.25
RECEIPTS OVER (UNDER) DISBURSEMENTS	(	(1,657.01)		_		-		_		9,700.00		10,068.20		1,500.00		(2,672.25)
CASH AND INVESTMENT BALANCES, JANUARY 1		1,657.01		1,657.01		1,657.01		1,657.01		3,091.94		3,091.94		5,764.19		5,764.19
CASH AND INVESTMENT BALANCES, DECEMBER 31	\$		\$	1,657.01	\$	1,657.01	\$	1,657.01	\$	12,791.94	\$	13,160.14	\$	7,264.19	\$	3,091.94

### COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS AND CHANGES IN

### CASH AND INVESTMENT BALANCES -

		LAW LIBRARY FUND								LANDFILL FUND						
		201	15			20	14			201	15			20	14	
	BU	DGET	AC	CTUAL	В	UDGET	A	CTUAL	BU	JDGET	A	CTUAL	BU	JDGET	AC	CTUAL
RECEIPTS																
Interest Other	\$	- 7,000.00	\$	1.73 5,030.00	\$	2.00 6,500.00	\$	0.80 5,865.00	\$	200.00	\$	168.94	\$	200.00	\$	166.60
Charges for Services Transfers In		-		-		-		<u>-</u>		-		<u>-</u>		-		-
TOTAL RECEIPTS		7,000.00	(	5,031.73		6,502.00		5,865.80		200.00		168.94		200.00		166.60
DISBURSEMENTS																
Updates		7,000.00		1,551.63		6,700.00		6,087.26								-
TOTAL DISBURSEMENTS		7,000.00		1,551.63		6,700.00		6,087.26		-						
RECEIPTS OVER (UNDER) DISBURSEMENTS		-	1	1,480.10		(198.00)		(221.46)		200.00		168.94		200.00		166.60
CASH AND INVESTMENT BALANCES, JANUARY 1		17.67		17.67		239.13		239.13	1	2,004.17	1	2,004.17	1	1,837.57	1	1,837.57
CASH AND INVESTMENT BALANCES, DECEMBER 31	\$	17.67	\$ 1	1,497.77	\$	41.13	\$	17.67	\$ 1	2,204.17	\$ 1	2,173.11	\$ 1	2,037.57	\$ 12	2,004.17

## COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH AND INVESTMENT BALANCES -

	LAW I	ENFORCEMENT	RESTITUTION I	FUND	RECORDERS' USER'S FEE FUND					
	20	15	20	14	20	15	20	14		
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL		
RECEIPTS										
Intergovernmental Charges For Services Interest Other Transfers In TOTAL RECEIPTS	\$ 90,000.00 - 75.00 - - - 90,075.00	\$ 67,406.91 - 44.42 - - 67,451.33	\$ 84,000.00 - 25.00 - - - 84,025.00	\$ 75,660.28 - 40.04 - - 75,700.32	\$ - 11,000.00 50.00 14,000.00 - 25,050.00	\$ - 10,905.25 67.45 14,880.00 - 25,852.70	\$ - 11,900.00 27.00 8,100.00 - 20,027.00	\$ - 10,734.09 49.41 11,025.00 - 21,808.50		
DISBURSEMENTS										
Supplies and Equipment Computer Hardware and Support Truck Loan Payment Transfers Out TOTAL DISBURSEMENTS	23,128.00 - - 66,872.00 90,000.00	22,170.67 - 3,277.32 53,191.87 - 78,639.86	28,000.00 - - 56,000.00 84,000.00	11,901.51 - - 57,057.14 68,958.65	1,100.00 10,000.00 - 9,000.00 20,100.00	841.60 9,986.80 - 7,361.88 18,190.28	1,100.00 6,000.00 - 17,050.00 24,150.00	3,395.97 8,155.36 - 9,316.65 20,867.98		
RECEIPTS OVER (UNDER) DISBURSEMENTS	75.00	(11,188.53)	25.00	6,741.67	4,950.00	7,662.42	(4,123.00)	940.52		
CASH AND INVESTMENT BALANCES, JANUARY 1	14,936.82	14,936.82	8,195.15	8,195.15	15,269.64	15,269.64	14,329.12	14,329.12		
CASH AND INVESTMENT BALANCES, DECEMBER 31	\$ 15,011.82	\$ 3,748.29	\$ 8,220.15	\$ 14,936.82	\$ 20,219.64	\$ 22,932.06	\$ 10,206.12	\$ 15,269.64		

### THE COUNTY OF WAYNE

### GREENVILLE, MISSOURI

## COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH AND INVESTMENT BALANCES -

		SHERIFF'S	CIVIL FUND		SHERIFF'S REVOLVING FUND					
	20	)15	20	14	20	15	20	014		
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL		
RECEIPTS										
Intergovernmental Charges for Services Interest Other Transfers In	\$ - \$ - - 9.75 23,000.00 18,741.98		\$ - 1.00 20,000.00	1.00 6.44 20,000.00 22,148.24		\$ - 36.81 18,580.80	\$ - 14.67 15,000.00	\$ - 22.25 9,410.75		
TOTAL RECEIPTS	23,000.00	18,751.73	20,001.00	22,154.68	21,000.00	18,617.61	15,014.67	9,433.00		
DISBURSEMENTS										
Sheriff Expenditures Supplies Transfers Out	22,000.00	15,199.22 - 2,095.64	20,000.00	20,128.21 - 39.20	15,000.00	- 12,743.42 -	11,000.00	- 11,118.68 -		
TOTAL DISBURSEMENTS	22,000.00	17,294.86	20,000.00	20,167.41	15,000.00	12,743.42	11,000.00	11,118.68		
RECEIPTS OVER (UNDER) DISBURSEMENTS	1,000.00	1,456.87	1.00	1,987.27	6,000.00	5,874.19	4,014.67	(1,685.68)		
CASH AND INVESTMENT BALANCES, JANUARY 1	2,366.31	2,366.31	379.04	379.04	6,512.74	6,512.74	8,198.42	8,198.42		
CASH AND INVESTMENT BALANCES, DECEMBER 31	\$ 3,366.31	\$ 3,823.18	\$ 380.04	\$ 2,366.31	\$ 12,512.74	\$ 12,386.93	\$ 12,213.09	\$ 6,512.74		

## COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH AND INVESTMENT BALANCES -

		SPECIAL CH	HECK FUND		SPECIAL LAW ENFORCEMENT FUND					
	20	15	20	14	20	15	20	)14		
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL		
RECEIPTS										
Intergovernmental	\$ 13,000.00	\$ 9,499.82	\$ 11,000.00	\$ 12,788.06	\$ -	\$ -	\$ -	\$ -		
Charges For Services	-	100.00	100.00	105.72	-	26.26	100.00	- 20.50		
Interest Other	50.00	100.00	100.00	105.72	45,000.00	36.26 44,485.06	100.00 135,000.00	28.50 111,786.90		
Transfers In	-	-	-	-	43,000.00	-	-	-		
TOTAL RECEIPTS	13,050.00	9,599.82	11,100.00	12,893.78	45,000.00	44,521.32	135,100.00	111,815.40		
DISBURSEMENTS										
State	2,500.00	1,060.00	2,500.00	1,790.00	_	-	-	-		
Postage and Printing	400.00	147.00	300.00	352.00	-	-	-	-		
Bad Check Reimbursements	-	1,834.82	-	-	-	-	-	-		
Law Enforcement Purposes	-	-	-	-	30,000.00	18,758.39	60,000.00	28,147.91		
Other	-	1,000.00	-	-	-	-	-	-		
Transfers Out	31,404.11	19,291.41	17,000.00	4,547.61	15,000.00	15,700.09	100,000.00	109,249.28		
TOTAL DISBURSEMENTS	34,304.11	23,333.23	19,800.00	6,689.61	45,000.00	34,458.48	160,000.00	137,397.19		
RECEIPTS OVER (UNDER) DISBURSEMENTS	(21,254.11)	(13,733.41)	(8,700.00)	6,204.17	-	10,062.84	(24,900.00)	(25,581.79)		
CASH AND INVESTMENT BALANCES, JANUARY 1	35,580.16	35,580.16	29,375.99	29,375.99	430.58	430.58	26,012.37	26,012.37		
CASH AND INVESTMENT BALANCES, DECEMBER 31	\$ 14,326.05	\$ 21,846.75	\$ 20,675.99	\$ 35,580.16	\$ 430.58	\$ 10,493.42	\$ 1,112.37	\$ 430.58		

### COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS AND CHANGES IN

### CASH AND INVESTMENT BALANCES -

		ELECTION SE	RVICES FUND			TAX MAINTE	NANCE FUND	
	20	15	20	014	201	5	20	14
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
RECEIPTS								
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Charges For Services	1,040.50	1,040.50	1,200.00	941.10	-	-	-	-
Interest	16.90	18.43	20.00	19.33	4.00	4.89	3.50	4.33
Other	-	-	-	0.42	18,350.00	17,225.82	17,770.00	17,861.75
Transfers In	1,482.37	1,482.37	5,700.00	3,954.01				
TOTAL RECEIPTS	2,539.77	2,541.30	6,920.00	4,914.86	18,354.00	17,230.71	17,773.50	17,866.08
DISBURSEMENTS								
Election Expenses	275.49	1,275.49	6,000.00	6,247.31	_	_	_	-
Office Expenses	_	-	-	, <u>-</u>	7,598.71	4,327.60	6,762.84	7,957.71
Mileage and Training	_	_	_	_	1,400.00	3,290.94	1,300.00	1,437.92
Other	_	-	-	-	· -	-	· -	-
Transfers Out	1,000.00		500.00		9,784.91	9,186.67	9,864.75	8,194.92
TOTAL DISBURSEMENTS	1,275.49	1,275.49	6,500.00	6,247.31	18,783.62	16,805.21	17,927.59	17,590.55
RECEIPTS OVER (UNDER) DISBURSEMENTS	1,264.28	1,265.81	420.00	(1,332.45)	(429.62)	425.50	(154.09)	275.53
CASH AND INVESTMENT BALANCES, JANUARY 1	17,371.32	17,371.32	18,703.77	18,703.77	429.62	429.62	154.09	154.09
CASH AND INVESTMENT BALANCES, DECEMBER 31	\$ 18,635.60	\$ 18,637.13	\$ 19,123.77	\$ 17,371.32	\$ -	\$ 855.12	\$ -	\$ 429.62

### COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS AND CHANGES IN

### CASH AND INVESTMENT BALANCES -

		DWI	FUND		-	TITLE I	II FUND	
	2	015	20	14	20	)15	20	014
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
RECEIPTS								
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Taxes	-	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	31,151.09	48,000.00	33,108.75
Charges For Services	3,000.00	-	-	-	-	-	-	-
Interest	5.00	1.40	-	1.19	-	-	-	-
Other	300.00	-	3,000.00	-	-	-	-	-
Transfers In		<u> </u>						
TOTAL RECEIPTS	3,305.00	1.40	3,000.00	1.19	-	31,151.09	48,000.00	33,108.75
DISBURSEMENTS								
Miscellaneous	2,000.00	-	3,000.00	_	_	_	_	_
Other	-,	_	-,	_	_	_	-	-
Transfers Out	-	-	-	-	-	-	48,000.00	-
TOTAL DISBURSEMENTS	2,000.00		3,000.00				48,000.00	
RECEIPTS OVER (UNDER) DISBURSEMENTS	1,305.00	1.40	-	1.19	-	31,151.09	-	33,108.75
CASH AND INVESTMENT BALANCES, JANUARY 1	379.94	379.94	378.75	378.75	33,108.75	33,108.75		
CASH AND INVESTMENT BALANCES, DECEMBER 31	\$ 1,684.94	\$ 381.34	\$ 378.75	\$ 379.94	\$ 33,108.75	\$ 64,259.84	\$ -	\$ 33,108.75

## THE COUNTY OF WAYNE GREENVILLE, MISSOURI COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS AND CHANGES IN

## CASH AND INVESTMENT BALANCES BUDGET AND ACTUAL - ALL GOVERNMENTAL FUNDS - REGULATORY BASIS YEARS ENDED DECEMBER 31, 2015 AND 2014

		SENATE BI	LL 40 FUND		WAY	NE COUNTY IMPR	ROVEMENT CORP. FUND				
	20	15	20	14	20	15	2014				
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL			
RECEIPTS											
Property Taxes	\$ 111,000.00	\$ 113,071.64	\$ 100,000.00	\$ 110,884.08	\$ -	\$ -	\$ -	\$ -			
Sales Taxes	-	-	-	-	-	-	-	-			
Intergovernmental	-	-	-	-	48,359.30	48,359.30	48,359.00	48,359.30			
Charges For Services	-	-	-	-	-	-	-	-			
Interest	110.00	99.96	100.00	108.79	300.00	202.18	305.00	205.31			
Other	-	-	-	-	-	-	-	-			
Transfers In											
TOTAL RECEIPTS	111,110.00	113,171.60	100,100.00	110,992.87	48,659.30	48,561.48	48,664.00	48,564.61			
DISBURSEMENTS											
Senate Bill 40	96,802.00	82,449.24	97,342.00	105,627.84	_	-	_	_			
Wayne County Improvement Corp	, -	-	, -	, -	43,963.00	43,994.00	44,463.00	43,963.00			
Transfers Out											
TOTAL DISBURSEMENTS	96,802.00	82,449.24	97,342.00	105,627.84	43,963.00	43,994.00	44,463.00	43,963.00			
RECEIPTS OVER (UNDER) DISBURSEMENTS	14,308.00	30,722.36	2,758.00	5,365.03	4,696.30	4,567.48	4,201.00	4,601.61			
CASH AND INVESTMENT BALANCES, JANUARY I	195,748.36	195,748.36	190,383.33	190,383.33	26,691.60	26,691.60	22,089.99	22,089.99			
CASH AND INVESTMENT BALANCES, DECEMBER 31	\$ 210,056.36	\$ 226,470.72	\$ 193,141.33	\$ 195,748.36	\$ 31,387.90	\$ 31,259.08	\$ 26,290.99	\$ 26,691.60			

# THE COUNTY OF WAYNE GREENVILLE, MISSOURI STATEMENTS OF ASSETS AND LIABILITIES ARISING FROM CASH TRANSACTIONS AGENCY FUNDS - REGULATORY BASIS AS OF DECEMBER 31, 2015

ASSETS	unty pital	ood ntrol	rrest serve	0	ollector Online yment	puty upplement	A Flood uyout
Cash and Cash Equivalents	\$ -	\$ -	\$ -	\$	20.00	\$ -	\$ -
Investments Other Investments Total Investments		-	<u>-</u>		<u> </u>	<u>:</u>	-
Total Assets	-	-	-		20.00	-	-
LIABILITIES AND FUND BALANCES TOTAL LIABILITIES	 	 	 		20.00	 	 -
UNRESERVED FUND BALANCES	 	 -	 -	-	-	 <u> </u>	 -
TOTAL LIABILITIES AND FUND BALANCES	\$ 	\$ 	\$ 	\$	20.00	\$ <u>-</u>	\$ -

	DBG Buyout	 Surplus Tax	 Cerf	R	ecorder of Deeds	C	ommissary	 Drug Court
ASSETS Cash and Cash Equivalents	\$ -	\$ 36,168.35	\$ -	\$	6,839.50	\$	17,055.60	\$ 39,679.70
Investments Other Investments Total Investments	 	 -	 -		-		<u>-</u>	 <u>-</u>
Total Assets	-	 36,168.35	-		6,839.50		17,055.60	39,679.70
LIABILITIES AND FUND BALANCES TOTAL LIABILITIES	 	 36,168.35	 		6,839.50		17,055,60	 39,679.70
UNRESERVED FUND BALANCES	 	 	 -					 
TOTAL LIABILITIES AND FUND BALANCES	\$ 	\$ 36,168.35	\$ 	\$	6,839.50	\$	17,055.60	\$ 39,679.70

	 Collector	pecial ection	Sheriff's Special	Sheriff's Seizure	Financi	ial Institution Tax	U	nclaimed Fees Fund
ASSETS Cash and Cash Equivalents	\$ 4,095,039.82	\$ -	\$ 14,004.08	\$ 7,411.46	\$	94.52	\$	165.64
Investments Other Investments Total Investments	 <u>-</u>		 <u>-</u>	 <u>-</u>		<u>-</u>		<u>-</u>
Total Assets	4,095,039.82	-	14,004.08	7,411.46		94.52		165.64
LIABILITIES AND FUND BALANCES TOTAL LIABILITIES	 4,095,039.82	 	 14,004.08	 7,411.46		94.52		165.64
UNRESERVED FUND BALANCES	 -	 -	 	 -	-	-		-
TOTAL LIABILITIES AND FUND BALANCES	\$ 4,095,039.82	\$ <u>-</u>	\$ 14,004.08	\$ 7,411.46	\$	94.52	\$	165.64

	Sheriff's Agency Fund		Total Agency Funds
ASSETS			
Cash and Cash Equivalents	\$ 3,526.85	\$	4,220,005.52
Investments			
Other Investments	 		-
Total Investments	 -		-
Total Assets	3,526.85		4,220,005.52
LIABILITIES AND FUND BALANCES			
TOTAL LIABILITIES	 3,526.85	_	4,220,005.52
UNRESERVED FUND BALANCES	 	_	-
TOTAL LIABILITIES AND			
FUND BALANCES	\$ 3,526.85	\$	4,220,005.52

# THE COUNTY OF WAYNE GREENVILLE, MISSOURI STATEMENTS OF ASSETS AND LIABILITIES ARISING FROM CASH TRANSACTIONS AGENCY FUNDS - REGULATORY BASIS AS OF DECEMBER 31, 2014

		County Capital		Flood Control		Forrest Reserve		Collector Online Payment	Salar	Deputy y Supplement		SEMA Flood Buyout
ASSETS Cash and Cash Equivalents	\$	_	\$	_	\$	-	\$	261.68	\$	-	\$	_
Investments												
Other Investments Total Investments												
Total Assets			_				_	261.68			_	
LIABILITIES AND FUND BALANCES		-		-		-		201.06		-		-
TOTAL LIABILITIES								261.68		-		
UNRESERVED FUND BALANCES										-		
TOTAL LIABILITIES AND FUND BALANCES	\$	<u>-</u>	\$	<u>-</u>	\$	<u>-</u>	\$	261.68	\$	<u>-</u>	\$	
		CDBG		Surplus			1	Recorder of				Drug
ASSETS		lood Buyout	_	Tax	_	Cerf	_	Deeds		ommissary	_	Court
Cash and Cash Equivalents	\$	-	\$	30,420.59	\$	6,094.23	\$	7,077.45	\$	29,235.71	\$	41,249.
Investments Other Investments		-		23,592.25		-		-		-		_
Total Investments		-	_	23,592.25	_	-	_	-		-	_	-
Total Assets		-		54,012.84		6,094.23		7,077.45		29,235.71		41,249.
LIABILITIES AND FUND BALANCES												
TOTAL LIABILITIES		-		54,012.84		6,094.23		7,077.45		29,235.71		41,249.
UNRESERVED FUND BALANCES		-			_		_			-	_	
TOTAL LIABILITIES AND FUND BALANCES	\$		\$	54,012.84	\$	6,094.23	\$	7,077.45	\$	29,235.71	\$	41,249.
100000		Collector		Special Election		Sheriff's Special		Sheriff's Seizure	Finan	cial Institution Tax		Unclaimed Fees Fund
ASSETS Cash and Cash Equivalents	\$	4,178,033.70	\$	-	\$	11,102.92	\$	6,227.50	\$	504.48	\$	-
Investments Other Investments												
Total Investments	_		_				_				_	
Total Assets		4,178,033.70		-		11,102.92		6,227.50		504.48		-
LIABILITIES AND FUND BALANCES TOTAL LIABILITIES		4,178,033.70		<u>-</u> _		11,102.92		6,227.50		504.48		-
UNRESERVED FUND BALANCES							_					
TOTAL LIABILITIES AND FUND BALANCES	\$	4,178,033.70	\$	<u>-</u>	\$	11,102.92	\$	6,227.50	\$	504.48	\$	
		Sheriff's Agency Fund		Total Agency Funds								

	Sheriff's Agency Fund		Total Agency Funds
ASSETS	 		
Cash and Cash Equivalents	\$ 2,551.90	\$	4,312,759.94
Investments			
Other Investments	-		23,592.25
Total Investments	-	=	23,592.25
Total Assets	2,551.90		4,336,352.19
LIABILITIES AND FUND BALANCES			
TOTAL LIABILITIES	 2,551.90		4,336,352.19
UNRESERVED FUND BALANCES	 		-
TOTAL LIABILITIES AND			
FUND BALANCES	\$ 2.551.90	\$	4.336.352.19

### I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The County of Wayne, Missouri ("County"), which is governed by a three-member board of commissioners, was established in 1818 by an Act of the Missouri Territory. In addition to the three Commissioners, there are ten elected Constitutional Officers: County Clerk, Collector, Treasurer, Circuit Clerk, Recorder of Deeds, Sheriff, Assessor, Coroner, Public Administrator and Prosecuting Attorney.

As discussed further in Note I, these financial statements are presented on the regulatory basis of accounting. This basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP).

### A. Reporting Entity

As required by generally accepted accounting principles, as applicable to the regulatory basis of accounting, these financial statements present financial accountability of the County.

The County's operations include tax assessments and collections, state/county courts, county recorder, public safety, transportation, economic development, and social and recreation services.

The financial statements referred to above include only the primary government of the County of Wayne, Missouri, which consists of all funds, organizations, institutions, agencies, departments, and offices that comprise the County's legal entity.

### B. Basis of Presentation

The financial statements are presented using accounting practices prescribed or permitted by Missouri law, which include a Statement of Receipts, Disbursements and Changes in Cash and Investment Balances – All Governmental Funds, a Comparative Statement of Receipts, Disbursements and Changes in Cash and Investment Balances – Budget and Actual – All Governmental Funds, and a Statement of Assets and Liabilities Arising from Cash Transactions – Agency Funds.

Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. A fund is considered a separate accounting entity with self-balancing accounts. The following fund types are used by the County:

### **Governmental Fund Types**

Governmental funds are those through which most governmental functions are financed. The County's expendable financial resources are accounted for through governmental funds. The measurement focus is upon determination of and changes in financial position rather than upon net income.

### I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

### B. <u>Basis of Presentation</u> (concluded)

### Fiduciary Fund Types

Agency – Agency funds are used to account for assets held by the County in a trustee capacity as an agent of individuals, private organizations, other funds or other governmental units. Agency funds are accounted for and reported similar to the governmental funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve the measurement of results of operations. These funds account for activities of collections for other taxing units by the Collector of Revenue and other officeholders.

### C. <u>Basis of Accounting</u>

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements.

The financial statements are prepared on the regulatory basis of accounting. This basis of accounting recognizes amounts when received or disbursed in cash and differs from accounting principles generally accepted in the United States of America. Those principles require revenues to be recognized when they become available and measurable or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred.

As a result of using this regulatory basis of accounting, certain assets (such as accounts receivable and capital assets), certain revenues (such as revenue for billed or provided services not yet collected), certain liabilities (such as accounts payable, certificates of participation bonds and obligations under capital leases) and certain expenditures (such as expenditures for goods or services received but not yet paid) are not recorded in these financial statements.

If the County utilized the basis of accounting recognized as generally accepted, the fund financial statements for governmental funds would use the modified accrual basis of accounting, while the fund financial statements for proprietary fund types, if applicable, would use the accrual basis of accounting. All government-wide financials would be presented on the accrual basis of accounting.

### I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

### D. <u>Budget and Budgetary Accounting</u>

The County follows these procedures in establishing the budgetary data reflected in the financial statements:

- 1. In accordance with Chapter 50 RSMo, the County adopts a budget for each governmental fund.
- 2. On or before January 15th, each elected officer and department director will transmit to the County Clerk, who serves as budget officer, the budget request and revenue estimates for their office or department for the budget year.
- 3. The County Clerk submits to the County Commission a proposed budget for the fiscal year beginning January 1. The proposed budget included estimated revenues and proposed expenditures for all budgeted funds. Budgeted expenditures cannot exceed beginning available monies plus estimated revenues for the year. Budgeting of appropriations is based upon an estimated unencumbered fund balance at the beginning of the year as well as estimated revenues to be received. The budget to actual comparisons in these financial statements, however, do not present encumbered fund balances, but only compare budgeted and actual revenues and expenditures. Section 50.740 RSMo prohibits expenditures in excess of the approved budgets.
- 4. A public hearing is conducted to obtain public comment. Prior to its approval by the County Commission, the budget document is available for public inspection.
- 5. Prior to February 1, the budget is legally enacted by a vote of the County Commission.
- 6. Subsequent to its formal approval of the budget, the County Commission has the authority to make necessary adjustments to the budget by formal vote of the Commission. Adjustments made during the year are reflected in the budget information in the financial statements.
  - Budgeted amounts are as originally adopted, or as amended by the County Commission throughout the year. Individual amendments were not material in relation to the original appropriations which were adopted.
- 7. Budgets are prepared and adopted on the cash basis of accounting.

### I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (concluded)

### E. <u>Property Taxes</u>

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied on October 1, and tax bills are mailed to taxpayers in November, at which time they are payable. All unpaid property taxes become delinquent as of January 1, of the following year.

The assessed valuation of the tangible taxable property, included within the County's boundaries for the calendar year 2015 and 2014, for purposes of taxation, was:

	2015	2014
Real Estate	\$ 84,910,660	\$ 83,203,010
Personal Property	32,905,751	34,130,283
Railroad and Utilities	16,975,773	16,509,319
	\$ 134,792,184	\$ 133,842,612

During 2015 and 2014, the County Commission approved a \$.1900 and \$.1900, respectively, tax levy per \$100 of assessed valuation of tangible taxable property, for purposes of County taxation, as follows:

	2015	2014
General Revenue Fund	\$ 0.0000	\$ 0.0000
Special Road and Bridge Fund	0.1100	0.1100
Senate Bill 40	0.0800	0.0800
	\$ 0.1900	\$ 0.1900

### F. Cash and Investments

The County pools cash and investment resources of various funds in the County Treasurer's office in order to facilitate the management of cash and investments. Cash and investments applicable to a particular fund are readily identifiable. Some County offices also hold cash and investments in their own separate bank accounts as required by state statute. The balance in the pooled cash account is available to meet current operating requirements.

### G. Interfund Transactions

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables, if applicable, are eliminated due to reporting the financial statements on the regulatory basis of accounting.

Legally required transfers are reported as "transfers in" by the recipient fund and as "transfers out" by the disbursing fund.

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### II. CASH AND INVESTMENTS

The County maintains a cash and temporary investment pool that is available for use by all funds. Each fund type's portion of this pool is displayed as "Cash and Investments" under each fund's caption. Deposits with maturities greater than three months are considered investments. In addition, cash and investments are separately held by several of the County's funds. Investments of the County consist of certificates of deposit with local banking institutions.

Deposits - Missouri statutes require that all deposits with financial institutions be collateralized in an amount at least equal to uninsured deposits. At December 31, 2015, and 2014, the carrying amounts of the County's deposits were \$608,311.42 and \$484,921.49, and the bank balances were \$3,573,367.53 and \$2,348,243.22, respectively. The total bank balances as of December 31, 2015, and 2014 were insured through the Federal Deposit Insurance Corporation and securities set by the County's financial institutions.

### SUMMARY OF CARRYING VALUES

The carrying values of deposits and investments shown above are included in the financial statements at December 31, 2015, as follows:

Included in the following fund financial statement captions:

Statement of Receipts, Disbursements and Changes in		
<u>Cash and Investment Balances</u> -		
Deposits	\$	414,709.12
Investments	_	193,602.30
Total Governmental Funds		608,311.42
Statement of Assets and Liabilities Arising From Cash		
<u>Transactions – Agency Funds:</u>		
Deposits		4,220,005.52
Investments	_	-
Total Agency Funds		4,220,005.52
	_	
Total Deposits and Investments as of December 31, 2015	\$_	4,828,316.94

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### II. CASH AND INVESTMENTS (concluded)

The carrying values of deposits and investments at December 31, 2014, are as follows:

Included in the following fund financial statement captions:

Statement of Receipts, Disbursements and Changes in		
<u>Cash and Investment Balances</u> -		
Deposits	\$	305,053.52
Investments	_	179,867.97
Total Governmental Funds		484,921.49
Statement of Assets and Liabilities Arising From Cash		
<u>Transactions – Agency Funds:</u>		
Deposits		4,312,759.94
Investments	_	23,592.25
Total Agency Funds		4,336,352.19
Total Deposits and Investments as of December 31, 2014	\$	4,821,273.68

### Custodial Credit Risk – Deposits

For a deposit, custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The County's investment policy does not include custodial credit risk requirements. The County's deposits were not exposed to custodial credit risk for the years ended December 31, 2015, and 2014.

### Custodial Credit Risk – Investments

Investment securities are exposed to custodial credit risk if the securities are uninsured, are not registered in the name of the government, and are held by the party who sold the security to the County or its agent but not in the government's name. The County does not have a policy for custodial credit risk relating to investments. All investments, evidenced by individual securities, are registered in the name of the County or of a type not exposed to custodial credit risk.

### **Investment Interest Rate Risk**

Investment interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The County does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

### Concentration of Investment Credit Risk

Concentration of investment credit risk is required to be disclosed by the County for any single investment that represents 5% or more of total investments (excluding investments issued by or explicitly guaranteed by the U.S. Government, investments in mutual funds, investments in external investment pools and investments in other pooled investments). The County has no policy in place to minimize the risk of loss resulting from over concentration of assets in specific maturity, specific issuer or specific class of securities. The County's investments were not exposed to concentration of investment credit risk for the years ended December 31, 2015, and 2014.

### III. LONG-TERM DEBT

The Wayne County Commission entered into a lease agreement on May 20, 2008, with Wayne County Improvement Corporation, a non-profit 501 (c) (3) Missouri Corporation, for the purpose of leasing the Justice Center to Wayne County, Missouri. The Corporation is treated as a publicly supported organization, and not as a private foundation.

The term of the lease is for 30 years with an annual lease of \$48,500 due starting May 1, 2009. The lease provides for cost increases when necessary.

The Board is composed of six directors, three who are commissioners of Wayne County, Missouri, and three members at large, which are appointed by the commissioners. Due to the accountability to Wayne County Commission, it is believed that the Wayne County Improvement Corp would be a component unit of Wayne County, Missouri.

The Wayne County Improvement Corp has secured financing for the construction of the Justice Center through loans with the United States Department of Agriculture-Rural Development. The Corporation received loan advances of \$521,200 during 2008, with the remaining \$194,800 authorized loans received during 2009. An analysis of the notes payable is as follows:

USDA-RD loan, dated May 20, 2008, authorized amount is \$696,000, interest rate at 4.5%. Note is secured with real estate and a pledge of the lease revenues of the property. Annual payments of \$42,735 including principal and interest are required. The balance was \$583,868.43 as of December 31, 2015, and \$599,691.26 as December 31, 2014.

USDA-RD loan, dated May 20, 2009, authorized amount is \$20,000, interest at 4.5%. Note is secured with real estate and a pledge of the lease revenues of the property. Annual payments of \$1,228 including principal and interest are required. The balance was \$17,542.41 as of December 31, 2015, and \$17,964.23 as December 31, 2014.

	Balance			Balance	
USDA-RD Loans	12/31/14	Additions	Payments	12/31/15	Interest Paid
May 20, 2008	\$ 599,691.26	-	\$15,822.83	\$ 583,868.43	\$ 26,912.17
May 20, 2009	17,964.23	-	421.82	17,542.41	806.18
	\$ 617,655.49	-	\$16,244.65	\$ 601,410.84	\$ 27,718.35

As of December 31, 2015, the schedule of future payments of USDA Loans payable of the County is as follows:

Year Ending December 31,	_	Interest	Principal	<u>.</u>	Total
2016	\$	27,628.71	\$ 16,334.29	\$	43,963.00
2017		26,878.31	17,084.69		43,963.00
2018		26,093.45	17,869.55		43,963.00
2019		25,272.53	18,690.47		43,963.00
2020		24,413.89	19,549.11		43,963.00
2021-2025		107,744.08	112,070.92		219,815.00
2026-2030		79,525.09	140,289.91		219,815.00
2031-2035		44,200.68	175,614.32		219,815.00
2036-2038		4,092.74	83,907.58		88,000.32
	\$	365,849.48	\$ 601,410.84	\$	967,260.32

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### III. LONG-TERM DEBT (continued)

	Balance			Balance	
USDA-RD Loans	12/31/13	Additions	Payments	12/31/14	Interest Paid
May 20, 2008	\$ 615,270.09	-	\$15,578.83	\$ 599,691.26	\$ 27,156.17
May 20, 2009	18,380.95	-	416.72	17,964.23	811.28
	\$ 633,651.04	-	\$15,995.55	\$ 617,655.49	\$ 27,967.45

As of December 31, 2014, the schedule of future payments of USDA Loans of the County is as follows:

Year Ending				
December 31,	_	Interest	Principal	Total
2015	\$	27,718.35	\$ 16,244.65	\$ 43,963.00
2016		27,628.71	16,334.29	43,963.00
2017		26,878.31	17,084.69	43,963.00
2018		26,093.45	17,869.55	43,963.00
2019		25,272.53	18,690.47	43,963.00
2020-2024		112,666.47	107,148.53	219,815.00
2025-2029		85,686.91	134,128.09	219,815.00
2030-2034		51,914.02	167,900.98	219,815.00
2035-2038		9,709.08	122,254.24	131,963.32
	\$	393,567.83	\$ 617,655.49	\$ 1,011,223.32

The County entered into Lines of Credit (LOC's) with First Midwest Bank in 2011, 2013 and 2014. During 2015, the County took an advance of \$196,840.00 and \$249,052.38 in 2014.

	12/31/2014	Additions	Payments	12/31/2015	Interest Paid	
LOC - 2011	\$ -	\$ 108,000.00	\$ 108,000.00	\$ -	\$ 807.77	
LOC - 2013	194,240.62	88,840.00	111,369.13	171,711.49	6,423.55	
LOC - 2014	50,530.51		50,530.51		1,063.03	
	\$ 244,771.13	\$ 196,840.00	\$ 269,899.64	\$ 171,711.49	\$ 8,294.35	
	12/31/2013	Additions	Payments	12/31/2014	Interest Paid	
	12/31/2013	Tidditions	i ayıncınıs	12/31/2011	microst i aia	
LOC - 2011	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 97.77	
LOC - 2011 LOC - 2013						
	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 97.77	
LOC - 2013	\$ -	\$ 50,000.00 141,552.38	\$ 50,000.00 120,453.26	\$ - 194,240.62	\$ 97.77 6,142.76	

### III. LONG-TERM DEBT (concluded)

The County entered into a loan agreement with First Midwest Bank on July 7, 2015, for the purpose of purchasing a truck for the County.

	12/3	1/2014	 Additions		Payments		2/31/2015	Interest Paid	
Loan	\$	-	\$ 12,513.50	\$	3,043.96	\$	9,469.54	\$	233.36
	\$		\$ 12,513.50	\$	3,043.96	\$	9,469.54	\$	233.36

As of December 31, 2015, the schedule of future payments of notes payable of the County is as follows:

Year Ending December 31,	= ;	Interest	 Principal	-	Total
2016	\$	317.18	\$ 6,237.46	\$	6,554.64
2017		45.24	3,232.08		3,277.32
	\$	362.42	\$ 9,469.54	\$	9,831.96

### IV. CAPITAL LEASES

In June of 2009, a capital lease of \$93,890 was obtained for a 2009 Caterpillar Wheel Loader. The lease matures June 25, 2014, and the interest rate is 3.45%.

In 2010, a capital lease of \$62,374 was obtained for a Caterpillar 924H Wheel Loader. The lease matures September 15, 2015, and the interest rate is 3.45%.

In 2011, a capital lease of \$170,010 was obtained for two John Deere Tractors. The lease matures April 19, 2016, and the interest rate is 4.50%.

In 2012, a capital lease of \$1,999 was obtained for a Canon Copier. The lease matures October 10, 2016, and the interest rate is 3.25%.

In 2013, a capital lease of \$121,886 was obtained for a Caterpillar 120M2 Motor Grader. The lease matures December 30, 2018, and the interest rate is 2.14%.

In 2014, a capital lease of \$129,312 was obtained for a John Deere 670G Motor Grader. The lease matures April 15, 2019, and the interest rate is 1.90%.

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### IV. CAPITAL LEASES (concluded)

	Balance				Balance	Interest
Capital Leases	12/31/14	Ado	ditions	Payments	12/31/15	Paid
2010 Caterpillar 924H	\$ 13,348.78	\$	-	\$13,348.78	\$ -	\$ 467.89
2011 John Deere Tractors	72,528.44		-	35,468.47	37,059.97	3,263.79
2012 Canon Copier	948.51		-	510.37	438.14	23.27
2013 Caterpillar 120M2	98,539.92		-	23,850.62	74,689.30	2,129.56
2014 John Deere 670G	129,312.00		-	24,897.43	104,414.57	2,458.73
	\$314,677.65	\$	-	\$98,075.67	\$ 216,601.98	\$ 8,343.24

As of December 31, 2015, the schedule of future payments for the capital leases of the County is as follows:

Year Ending December 31,		Interest		Principal	· <u>-</u>	Total
2016	\$	5,278.27	\$	87,235.00	\$	92,513.27
2017	,	2,590.47	•	50,745.87	•	53,336.34
2018		1,560.94		51,775.40		53,336.34
2019		510.45		26,845.71		27,356.16
	\$	9,940.13	\$	216,601.98	\$	226,542.11

Capital Leases	Balance 12/31/13	Additions	Payments	Balance 12/31/14	Interest Paid
2009 Caterpillar 924Hz	\$ 20,093.58	\$ -	\$ 20,093.58	\$ -	\$ 704.30
2010 Caterpillar 924H	26,245.52	-	12,896.74	13,348.78	919.93
2011 John Deere Tractors	106,469.57	-	34,941.13	72,528.44	4,791.10
2012 Canon Copier	1,442.55	-	494.04	948.51	39.60
2013 Caterpillar 120M2	121,886.00	-	23,346.08	98,539.92	2,634.10
2014 John Deere 670G	-	129,312.00	-	129,312.00	-
	\$276,137.22	\$ 129,312.00	\$ 90,771.57	\$ 314,677.65	\$ 9,089.03

As of December 31, 2014, the schedule of future payments for the capital leases of the County is as follows:

Year Ending December 31,		Interest		Principal		Total
2015	\$	8,343.24	\$	98,075.67	\$	106,418.91
2016	Ψ	5,278.27	Ψ	87,235.00	Ψ	92,513.27
2017		2,590.47		50,745.87		53,336.34
2018		1,560.94		51,775.40		53,336.34
2019	_	510.45		26,845.71		27,356.16
	\$	18,283.37	\$	314,677.65	\$	332,961.02

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### V. INTERFUND TRANSFERS

Transfers between funds for the years ended December 31, 2015, and 2014 are as follows:

	2015				2014		
	Transfers		Transfers		Transfers		Transfers
	In		Out	_	In	_	Out
General Revenue Fund	\$ 297,419.02	\$	153,289.79	\$	188,593.20	\$	18,109.80
Special Road and Bridge Fund	237,226.84		277,629.90		165,360.84		150,168.02
Assessment Fund	18,409.36		16,790.34		18,353.33		19,578.76
Law Enforcement Restitution Fund	-		53,191.87		-		57,057.14
Recorders' User's Fee Fund	-		7,361.88		-		9,316.65
Sheriff's Civil Fund	-		2,095.64		-		39.20
Special Check Fund	-		19,291.41		-		4,547.61
Special Law Enforcement Fund	-		15,700.09		-		109,249.28
Election Services Fund	1,482.37		-		3,954.01		-
Tax Maintenance Fund	-		9,186.67			_	8,194.92
TOTAL	\$ 554,537.59	\$	554,537.59	\$	376,261.38	\$	376,261.38

Transfers are used to (1) move receipts from the fund that statute or budget requires to collect them to the fund that statute or budget requires to disburse them, and (2) use unrestricted receipts in the General Revenue Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

### VI. COUNTY EMPLOYEES' RETIREMENT FUND (CERF)

### A. <u>Plan Description</u>

CERF was established by an act of the Missouri General Assembly effective August 28, 1994. Laws governing the retirement fund are found in Sections 50.1000-50.1300 of the Missouri Revised Statutes (RSMo). The Board of Directors consists of eleven members, nine of whom are county employee participants. Two members, who have no beneficiary interest in CERF, are appointed by the Governor of Missouri. The Board of Directors has the authority to adopt rules and regulations for administering the system.

CERF is a mandatory cost-sharing multiple employer retirement system for each county in the state of Missouri, except any city not within a county (which excludes the City of St. Louis) and counties of the first classification with a charter form of government. CERF covers county elective or appointive officers or employees whose position requires the actual performance of duties not less than 1,000 hours per year; including employees of circuit

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### VI. COUNTY EMPLOYEES' RETIREMENT FUND (CERF) (concluded)

### A. <u>Plan Description (concluded)</u>

courts located in a first class, non-charter county which is not participating in the Local Government Employees Retirement System (LAGERS); and does not cover circuit clerks, deputy circuit clerks, county prosecuting attorneys, and county sheriffs. Until January 1, 2000, employees hired before January 1, 2000, could opt out of the system.

CERF is a defined benefit plan providing retirement and death benefits to its members. All benefits vest after 8 years of creditable service. Employees who retire on or after age 62 are entitled to an allowance for life based on the form of payment selected. The normal form of payment is a single life annuity. Optional joint and survivor annuity and 10-year certain and life annuity payments are also offered to members in order to provide benefits to a named survivor annuitant after their death. Employees who have a minimum of 8 years of creditable service may retire with an early retirement benefit and receive a reduced allowance after attaining age 55. Annual cost-of-living adjustments, not to exceed 1%, are provided for eligible retirees and survivor annuitants, up to a lifetime maximum of 50% of the initial benefit which the member received upon retirement. Benefit provisions are fixed by state statute and may be amended only by action of the Missouri Legislature. Administrative expenses for the operation of CERF are paid out of the funds of the system.

The County Employees' Retirement Fund issues audited financial statements. Copies of these statements may be obtained from the Board of Directors of CERF by writing to CERF, 2121 Schotthill Woods Drive, Jefferson City, MO 65101, or by calling 1-573-632-9203.

### B. Contributions

Prior to January 1, 2003, participating county employees, except for those who participated in LAGERS, were required to make contributions equal to 2% of gross compensation. Effective January 1, 2003, participating county employees hired on or after February 25, 2002, are required to make contributions of 4% if they are in a LAGERS county and contributions of 6% if they are in a non-LAGERS county. If an employee leaves covered employment before attaining 8 years of creditable service, accumulated employee contributions are refunded to the employee. The contribution rate is set by state statute and may be amended only by action of the Missouri Legislature. Counties may elect to make all or a portion of the required 4% contribution on behalf of employees. Total contributions remitted to CERF for the years ended December 31, 2015, and 2014 were \$147,078.61 and \$136,093.73, respectively.

## THE COUNTY OF WAYNE GREENVILLE, MISSOURI NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2015 AND 2014

#### VII. POST-EMPLOYMENT BENEFITS

The County does not provide post-employment benefits except as mandated by the Consolidated Omnibus Budget Reconciliation Act (COBRA). The requirements established by COBRA are fully funded by employees who elect coverage under the Act, and no direct costs are incurred by the County. The County had no COBRA participants at December 31, 2015, and one at December 31, 2014 paying premiums of \$3,355.80.

#### VIII. PROSECUTING ATTORNEY RETIREMENT FUND

In accordance with state statute Chapter 56.807 RSMo, the County contributes monthly to the Missouri Office of Prosecution Services for deposit to the credit of the Missouri Prosecuting Attorneys and Circuit Attorney Retirement System Fund. Once remitted, the State of Missouri is responsible for administration of this plan. The County has contributed \$2,244 and \$2,244, respectively, for the years ended December 31, 2015, and 2014.

#### IX. CLAIMS COMMITMENTS AND CONTINGENCIES

#### A. <u>Litigation</u>

The County is involved in a potential legal claim as of the audit date. No provision has been made in the financial statements for any loss that might arise in the event of an unfavorable outcome of these matters. County management believes that such litigation and claims will ultimately be resolved without material financial liability, if any, to the County.

#### B. <u>Compensated Absences</u>

The County provides employees with up to three weeks of paid vacation based upon the number of years of continuous service. Sick time is accrued at ½ day for each full month employed, which may accumulate up to 30 days. An employee is not reimbursed for unused sick time upon termination of employment. Employees are entitled up to three days leave for a death in the immediate family. These have not been subjected to auditing procedures.

#### C. Federal and State Assisted Programs

The County has received proceeds from several federal and state grants. Periodic audits of these grants are required and certain costs may be questioned as inappropriate expenditures under the grant agreements. Such audits could result in the refund of grant monies to the grantor agencies. Management believes that any required refunds, if determined necessary, will be immaterial. No provision has been made in the accompanying financial statements for the potential refund of grant monies.

## THE COUNTY OF WAYNE GREENVILLE, MISSOURI NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2015 AND 2014

#### X. RISK MANAGEMENT

The County is exposed to various risks of losses related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters, and has established a risk management strategy that attempts to minimize losses and the carrying costs of insurance. Insurance is obtained from commercial insurance companies. There have been no significant reductions in coverage from the prior year and settlements have not exceeded coverage in the past three years.

The County is a member participant in a public entity risk pool which is a corporate and political body created pursuant to state statute (Chapter 537.700 RSMo). The purpose of the risk pool is to provide liability protection to participating public entities, their officials, and employees. Annual contributions are collected based on actuarial projections to produce sufficient funds to pay losses and expenses. Should contributions not produce sufficient funds to meet its obligations, the risk pool is empowered with the ability to make special assessments. Members are jointly and severally liable for all claims against the risk pool.

The County is also a member of the Missouri Association of Counties Self-Insured Workers' Compensation and Insurance Fund. The County purchases workers' compensation insurance through this Fund, a non-profit corporation established for the purpose of providing insurance coverage for Missouri counties. The Fund is self-insured up to \$2,000,000 per occurrence and is reinsured up to the statutory limit through excess insurance.

#### XI. SUBSEQUENT EVENTS

The County purchased two motor graders. Final details regarding the financing and dollar amounts borrowed have not been determined at this time but will be once the motor graders have been delivered.

#### XII. CHANGE IN FUND PRESENTATION

The Financial Institutions Tax Fund and Unclaimed Fees Fund were deemed to be agency funds and were taken out of the special revenue funds. The Inmate Security Fund was added to the special revenue funds from the agency funds. These adjustments were made in order to show proper financial statements based on the nature of the funds.

SUPPLEMENTARY SCHEDULES AND AUDITOR'S REPORT



#### THE COUNTY OF WAYNE GREENVILLE, MISSOURI SCHEDULE OF STATE FINDINGS YEARS ENDED DECEMBER 31, 2015 AND 2014

#### SCHEDULE OF STATE FINDINGS

- A. For the year ended December 31, 2014, the actual expenses exceed those budgeted in the following funds: Assessment Fund, Sheriff's Civil Fund, Sheriff's Revolving Fund, and Senate Bill 40 Board Fund.
- B. For the year ended December 31, 2015, the actual expenses exceed those budgeted in the Wayne County Improvement Corp Fund.





# Daniel Jones & Associates CERTIFIED PUBLIC ACCOUNTANTS

MEMBERS OF MISSOURI SOCIETY OF CPA'S AMERICAN INSTITUTE OF CPA'S

## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

#### **Independent Auditor's Report**

To the County Commission The County of Wayne, Missouri

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the County of Wayne ("County") as of and for the years ended December 31, 2015, and 2014, and the related notes to the financial statements, which collectively comprise the County's basic financial statements, and have issued our report thereon dated June 24, 2016.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs that we consider to be significant deficiencies. [FS 2015-001 and FS 2015-002]

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the County's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### The County's Response to Findings

The County's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. The County's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Daniel Jones & Associates

DANIEL JONES & ASSOCIATES, P.C. CERTIFIED PUBLIC ACCOUNTANTS ARNOLD, MISSOURI

June 24, 2016



# Daniel Jones & Associates CERTIFIED PUBLIC ACCOUNTANTS

MEMBERS OF MISSOURI SOCIETY OF CPA'S AMERICAN INSTITUTE OF CPA'S

#### REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

#### **Independent Auditor's Report**

To The County Commission The County of Wayne, Missouri

#### Report on Compliance for Each Major Federal Program

We have audited the County of Wayne's ("County") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the County's major federal programs for the years ended December 31, 2015, and 2014. The County's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the County's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the County's compliance.

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#### Basis for Qualified Opinion on School and Roads – Grants to States

Finding #	CFDA #	Program (or Cluster) Name	Compliance Requirement
			Activities Allowed
SA 2015-001	10.665	School and Roads – Grants to States	and Disallowed

As described in the accompanying schedule of findings and questioned costs, the County did not comply with requirements regarding CFDA 10.665 School and Roads – Grants to States as described in finding SA 2015-001 for activities allowed and disallowed. Compliance with such requirements is necessary, in our opinion, for the County to comply with the requirements applicable to that program.

#### Qualified Opinion on School and Roads - Grants to States

In our opinion, except for the noncompliance described in the Basis for Qualified Opinion paragraph, the County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on School and Roads – Grants to States for the years ended December 31, 2015, and 2014.

#### Unmodified Opinion on Each of the Other Major Federal Programs

In our opinion, the County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its other major federal programs identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs for the years ended December 31, 2015, and 2014.

#### **Other Matters**

The results of our auditing procedures disclosed an instance of noncompliance, which is required to be reported in accordance with OMB Circular A-133 and which is described in the accompanying schedule of findings and questioned costs as item SA 2015-001. Our opinion on each major federal program is not modified with respect to this matter.

The County's response to the noncompliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The County's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

#### **Report on Internal Control Over Compliance**

Management of the County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the County's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified.

However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be material weaknesses and significant deficiencies.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as SA 2015-001 to be a material weakness.

A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

The County's response to the internal control over compliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The County's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Daniel Jones & Associates

DANIEL JONES & ASSOCIATES, P.C. CERTIFIED PUBLIC ACCOUNTANTS ARNOLD, MISSOURI

June 24, 2016

### THE COUNTY OF WAYNE GREENVILLE, MISSOURI SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEARS ENDED DECEMBER 31, 2015 AND 2014

FEDERAL GRANTOR/PASS-THROUGH GRANTOR PROGRAM TITLE	FEDERAL CFDA NUMBER	PASS-THROUGH ENTITY NUMBER	FEDERAL SHARE OF EXPENDITURES DECEMBER 31, 2015	FEDERAL SHARE OF EXPENDITURES DECEMBER 31, 2014	
US DEPARTMENT OF AGRICULTURE					
Passed Through State:					
Office of Administration:	10.555	27/4	250 406 00		
School and Roads - Grants to States	10.665	N/A	\$ 359,406.00	\$ 318,392.00	
Direct Program: Community Facilities Loan & Grants	10.766	N/A		5,050.00	
·	10.700	N/A			
Total US Department of Agriculture			359,406.00	323,442.00	
US DEPARTMENT OF HOUSING AND					
URBAN DEVELOPMENT Passed Through State:					
Department of Economic Development:					
Community Development Block Grant	14.228	2008-PF-947	-	43,679.75	
		2008-EM-02	-	154.00	
		2011-EM-23	-	17,477.32	
Total US Department of Housing and Urban Development			-	61,311.07	
DEPARTMENT OF INTERIOR					
Direct Program: PILT - Payment in Lieu of Taxes	15.226	N/A	228,849.00	212,014.00	
National Wildlife Refuge Fund	15.659	N/A	11,974.00	<u>-</u>	
Total US Department of Interior			240,823.00	212,014.00	
			240,823.00	212,014.00	
US DEPARTMENT OF JUSTICE Passed Through State:					
State Department of Public Safety					
Crime Victim Assistance	16.575	2011-VOCA-085-SE	15,392.00	15,392.00	
Edward Byrne Memorial JAG Program	16.738	2011-LLEBG-105	_	_	
		2014-LLEBG-107	9,985.50	8,981.69	
Total US Department of Justice			25,377.50	24,373.69	
DEPARTMENT OF TRANSPORTATION					
Passed Through State:					
Highway and Transportation Commission Highway Planning and Construction	20.205	BRO-111(9)	471,091.58	53,649.02	
	20.203	BRO-111(3)	-	-	
Missouri Department of Public Safety	20.600	14 PT 02 110		4 (15 72	
Hazardous Moving Vehicle Enforcement	20.600	14-PT-02-119 15-PT-02-138	3,193.15	4,615.73 1,354.53	
		16-PT-02-130	1,525.77	1,334.33	
T ( LUC D ) ( CT )				50 (10 20	
Total US Department of Transporation			475,810.50	59,619.28	
ELECTION ASSISTANCE COMMISSION Passed Through State:					
Office of Secretary of State					
Help America Vote Act Requirements Payments	90.401	N/A	-	1,666.00	
Total Election Assistance Commission			-	1,666.00	
US DEPARTMENT OF HEALTH AND HUMAN SERVICES					
Passed Through State:					
Office of Secretary of State HHS Polling Place Accessibility	93.617	N/A	1,526.00	3,200.00	
	33.017	14/11			
Total US Department of Health and Human Services			1,526.00	3,200.00	
US DEPARTMENT OF HOMELAND SECURITY Passed Through State:					
State Emergency Management Agency					
Presidentially Declared Disasters	97.036	1980-DR-MO	-	69,747.39	
MO Dept. of Public Safety					
Hazard Mitigation Program	97.039	FEMA #1749-DR,		10 527 75	
		Proj. #009, Phase II	<u> </u>	10,527.75	
				80,275.14	
Total US Department of Homeland Security			-	80,273.14	

## THE COUNTY OF WAYNE GREENVILLE, MISSOURI NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS YEARS ENDED DECEMBER 31, 2015 AND 2014

#### NOTE 1 – BASIS OF PRESENTATION

#### A. Purpose of Schedule and Reporting Entity

The accompanying Schedule of Expenditures of Federal Awards has been prepared to comply with the requirements of OMB Circular A-133. This circular requires a schedule that provides total federal awards expended for each major program and the Catalog of Federal Domestic Assistance (CFDA) number or other identifying number when the CFDA information is not available.

The schedule includes all federal awards administered by Wayne County, Missouri.

#### B. Basis of Presentation

OMB Circular A-133 includes these definitions, which govern the contents of the schedule:

Federal financial assistance means assistance that non-Federal entities receive or administer in the form of grants, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other assistance, but does not include amounts received as reimbursement for services rendered to individuals.

Federal award means federal financial assistance and federal cost-reimbursement contracts that non-federal entities receive directly from federal awarding agencies or indirectly from pass-through entities. It does not include procurement contracts, under grants or contracts, used to buy goods or services from vendors.

Accordingly, the schedule includes expenditures of both cash and noncash awards.

#### C. Basis of Accounting

The schedule is presented on the cash basis of accounting, which recognizes amounts only when disbursed in cash.

#### NOTE 2 – SUB-RECIPIENTS

The County provided federal awards to sub-recipients during the years ended December 31, 2015, and 2014. The sub-recipients are as follows:

		<u>Federal</u>		<u>Amount</u>
		<u>CFDA</u>		Provided to
Program Title	Sub-Recipient	Number		Sub-Recipient
			2015	\$ 123,016.54
School and Roads to States	Clearwater R-I School	10.665	2014	119,318.03
			2015	123,016.54
School and Roads to States	Greenville R-II School	10.665	2014	119,318.04
			2015	158.20
School and Roads to States	East Carter Co R-II	10.665	2014	158.20
	Total Provided to Sub-Recipients			\$ 484,985.55

	T.	SUMMARY	OF AUDITOR'S RESULT	$\Gamma S$
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A.	<u>Fin</u>	ancial Statements		
	1.	Type of auditor's report issued: Unmodified – Re	gulatory Basis	
	2.	Internal control over financial reporting:		
		a. Material weakness(es) identified?	2015 Yes	X No
			2014Yes	X No
		b. Significant deficiency(ies) identified?	2015 X Yes	None Reported
			2014 X Yes	None Reported
	3.	Noncompliance material to financial statements noted?	2015Yes	X No
			2014Yes	X No
B.	Fee	deral Awards		
	1.	Internal control over major federal programs:		
		a. Material weakness(es) identified?	2015 X Yes	No
			2014 X Yes	No
		b. Significant deficiency(ies) identified?	2015 Yes	X None Reported
			2014 Yes	X None Reported
	2.	Type of auditor's report issued on compliance for	2015 - Qualifie	d
		major federal programs:	2014 - Qualifie	d
	3.	Any audit findings disclosed that are required to		
		be reported in accordance with section 510 (a) of <i>Circular A-133</i> ?	2015 <u>X</u> Yes	No
			2014 X Yes	No

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#### I. SUMMARY OF AUDITOR'S RESULTS (concluded)

#### B. Federal Awards (concluded)

4. Identification of major federal programs:

Year	CFDA Number(s)	Name of Federal Program or Cluster	
2015/2014	10.665	School and Roads – Grants to States	
2015/2014	15.226	PILT – Payment in Lieu of Taxes	
Dollar threshold used to distinguish between type A and type B programs: \$\\ 300,00			
Auditee qualified	l as low-risk audit	tee? 2015 Yes X No	
		2014 YesX_No	

#### II. FINANCIAL STATEMENT FINDINGS

FS 2015-001

5.

6.

<u>Criteria</u>: Statement on Auditing Standards (SAS) No. 115, Communicating Internal Control Related Matters Identified in an Audit, which is effective for periods ending on or after December 15, 2009, as amended by SAS No. 122, Statements on Auditing Standards: Clarification and Recodification, considers inadequate documentation of the components of internal control to be at least a significant deficiency.

<u>Condition:</u> Documentation of the County's internal controls has not been prepared in the Recorder of Deeds, Prosecuting Attorney and Sheriff's offices.

<u>Context:</u> During discussions with management, we noted that internal control documentation has not been prepared.

<u>Effect:</u> SAS 122 considers inadequate documentation of the components of internal control to be at least a significant deficiency. Without documented internal controls, the County may not be able to ensure that controls are in place, communicated and operating effectively.

<u>Cause</u>: The County did not prepare the required documentation.

<u>Recommendation</u>: We recommend that the Recorder of Deeds, Prosecuting Attorney and Sheriff's offices develop the required internal control documentation. In addition, we recommend studying the COSO internal control guidance and tools as a means to begin the process. Once this documentation is complete, those charged with governance have a responsibility to understand the controls and ensure they are operating effectively.

<u>Views of responsible officials and planned corrective actions:</u> The Recorder of Deeds, Prosecuting Attorney and Sheriff's offices are in the process of documenting internal controls in the County Recorder's (Cindy Stout 573-224-5600, ext. 7), Prosecuting Attorney's (Michael Jackson 573-224-5600 ext. 2), and Sheriff's (Dean Finch 573-224-3090) offices.

#### II. FINANCIAL STATEMENT FINDINGS (concluded)

FS 2015-002

<u>Criteria</u>: Antifraud programs and controls are the policies and procedures put in place by an organization to help ensure that management directives are carried out. They are part of the overall system of internal control established to achieve reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws and regulations.

<u>Condition:</u> During our audit, we noted there is no formal fraud risk assessment in place for the Recorder of Deeds, Prosecuting Attorney and Sheriff's offices.

<u>Context:</u> During discussions with management, we noted there were no formal fraud risk assessments implemented.

<u>Effect</u>: Lack of an appropriate risk assessment process may result in certain risks not being identified by County's management. Opportunities to commit and conceal a fraud or irregularity may go undetected by management without proper assessment procedures.

<u>Cause:</u> Management has not prepared documentation of risk assessments, including identified risks and mitigating controls.

<u>Recommendation:</u> We recommend that the Recorder of Deeds, Prosecuting Attorney and Sheriff's offices address various risks in the environment, including risk of fraud occurring by performing assessments to identify, analyze and manage these risks.

<u>Views of responsible officials and planned corrective actions</u>: The Recorder of Deeds, Prosecuting Attorney and Sheriff's offices are in the process of documenting internal controls in the County Recorder's (Cindy Stout 573-224-5600, ext. 7), Prosecuting Attorney's (Michael Jackson 573-224-5600 ext. 2), and Sheriff's (Dean Finch 573-224-3090) offices.

### III. FEDERAL AWARD FINDINGS AND QUESTIONED COSTS FOR THE FISCAL YEARS ENDED DECEMBER 31, 2015, AND 2014

The following findings, recommendations, and questioned costs are the results of the single audit of Wayne County, Missouri for the fiscal years ended December 31, 2015, and 2014. Each finding is referenced with a four-digit number representing the fiscal years audited, an "SA" to indicate that it is a single audit finding, and a sequential number. The findings are presented by federal program and are classified according to federal and state department, type of compliance requirement, category of internal control weakness, and category of noncompliance.

#### A. Category of Internal Control Weakness

If the finding represents a weakness in internal control, one of the following designations will appear:

- 1. <u>Significant Deficiency:</u> A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.
- 2. <u>Material Weakness:</u> A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

#### B. <u>Category of Noncompliance Findings</u>

If the finding represents an instance of noncompliance, one of the following designations will appear:

- Material Noncompliance: A material noncompliance finding is a finding related to a
  major federal program which discusses conditions representing noncompliance with
  federal laws, regulations, contracts, or grants, the effects of which have a material
  effect in relation to a type of compliance requirement or audit objective identified in
  OMB Circular A-133 Compliance Supplement.
- 2. Questioned Cost Finding: A questioned cost finding is a finding which discusses known or likely questioned costs that are greater than \$10,000 for a type of compliance requirement, unless the conditions giving rise to the questioned costs are otherwise reported as a material noncompliance finding.

### III. FEDERAL AWARD FINDINGS AND QUESTIONED COSTS FOR THE FISCAL YEARS ENDED DECEMBER 31, 2015, AND 2014 (concluded)

#### C. Federal Award Findings and Questioned Costs

SA 2015-001 Federal Grantor: U.S. Department of Agriculture

Pass-Through Office of Administration National Forest

Activities Allowed and Disallowed Grantor: Receipts

Federal CFDA

Material Weakness Number: 10.665

Program Title: School and Roads – Grants to States

*Information on the federal program:* CFDA #10.665, School and Road Grants to States was not being tracked within the Special Road and Bridge Fund.

<u>Criteria:</u> OMB Circular A-133 requires the auditee maintain all backup information for all federal expenditures.

<u>Condition:</u> Funding from the School and Roads – Grants to States grant was not being tracked in order to perform tests of activities allowed and disallowed.

**Questioned Costs:** Not applicable

<u>Context:</u> During the audit of federal programs, we discovered we were not able to track allowable and disallowable expenditures for School and Roads – Grants to States.

<u>Effect:</u> No control monitoring or control over federal expenditures reporting, as required by Governmental Accounting and Financial Reporting Standards.

*Cause*: Adequate emphasis was not placed on the tracking of federal expenditures.

<u>Recommendation:</u> The County should implement procedures to ensure that the School and Roads – Grants to States is prepared in accordance with federal requirements. The County should continue in its efforts to establish an accounting system that will capture grant transactions in a manner sufficient to readily report the necessary information required for the School and Roads – Grants to States grant. The cost center listing that identifies federal expenditures should be defined and cross matched in a table that is updated monthly by a designee of the County Clerk's office.

<u>Views of responsible officials and planned corrective actions:</u> OMB Circular A-133 is being reviewed in the County Clerk's (Brenda Seal) office and the County Commissioners to make sure the County is in compliance in the future. The County Clerk's office phone number is (573) 224-5600 x 4.

#### I. PRIOR YEAR FINANCIAL STATEMENT FINDINGS

FS 13/12-01 <u>Criteria:</u> Statement on Auditing Standards (SAS) No. 115, Communicating Internal Control Related Matters Identified in an Audit, which is effective for periods ending on or after December 15, 2009, as amended by SAS No. 122, Statements on Auditing Standards: Clarification and Recodification, considers inadequate documentation of the components of internal control to be at least a significant deficiency.

<u>Condition:</u> Documentation of the County's internal controls has not been prepared in the Recorder of Deeds, Prosecuting Attorney and Sheriff's offices.

<u>Context:</u> During discussions with management, we noted that internal control documentation has not been prepared.

<u>Effect:</u> SAS 122 considers inadequate documentation of the components of internal control to be at least a significant deficiency. Without documented internal controls, the County may not be able to ensure that controls are in place, communicated and operating effectively.

<u>Cause</u>: The County did not prepare the required documentation.

<u>Recommendation:</u> We recommend that the Recorder of Deeds, Prosecuting Attorney and Sheriff's offices develop the required internal control documentation. In addition, we recommend studying the COSO internal control guidance and tools as a means to begin the process. Once this documentation is complete, those charged with governance have a responsibility to understand the controls and ensure they are operating effectively.

<u>Views of responsible officials and planned corrective actions:</u> The Recorder of Deeds, Prosecuting Attorney and Sheriff's offices is in the process of documenting internal controls in the County Recorder's (Cindy Stout 573-224-5600, ext. 7), Prosecuting Attorney's (Michael Jackson 573-224-5600 ext. 2), and Sheriff's (Dean Finch 573-224-3090) offices.

<u>Status:</u> The Recorder of Deeds, Prosecuting Attorney and Sheriff's offices have not resolved this finding. Please refer to current year finding FS 2015-001.

FS 13/12-02 <u>Criteria:</u> Antifraud programs and controls are the policies and procedures put in place by an organization to help ensure that management directives are carried out. They are part of the overall system of internal control established to achieve reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws and regulations.

<u>Condition:</u> During our audit, we noted there is no formal fraud risk assessment in place for the Recorder of Deeds, Prosecuting Attorney and Sheriff's offices.

<u>Context:</u> During discussions with management, we noted there were no formal fraud risk assessments implemented.

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#### I. PRIOR YEAR FINANCIAL STATEMENT FINDINGS (concluded)

FS 13/12-02 <u>Effect:</u> Lack of an appropriate risk assessment process may result in certain risks not being identified by County's management. Opportunities to commit and conceal a fraud or irregularity may go undetected by management without proper assessment procedures.

<u>Cause:</u> Management has not prepared documentation of risk assessments, including identified risks and mitigating controls.

<u>Recommendation:</u> We recommend that the Recorder of Deeds, Prosecuting Attorney and Sheriff's offices address various risks in the environment, including risk of fraud occurring by performing assessments to identify, analyze and manage these risks.

<u>Views of responsible officials and planned corrective actions</u>: The Recorder of Deeds, Prosecuting Attorney and Sheriff's offices will address fraud risk assessment. The Prosecutor, Recorder, and Sherriff will be requested to report to the County Commission. Cindy Stout 573-224-5600, ext. 7), Prosecuting Attorney's (Michael Jackson 573-224-5600 ext. 2), and Sheriff's (Dean Finch 573-224-3090) offices.

<u>Status:</u> The Recorder of Deeds, Prosecuting Attorney and Sheriff's offices have not resolved this finding. Please refer to current year finding FS 2015-002.

#### II. PRIOR YEAR FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

SA 13/12-01 Federal Grantor: U.S. Department of Agriculture

Pass-Through Office of Administration National Forest

Activities Allowed and Disallowed Grantor: Receipts

Federal CFDA

Material Weakness Number: 10.665

Program Title: School and Roads – Grants to States (PILT)

*Information on the federal program:* CFDA #10.665, School and Road Grants to States was not being tracked within the Special Road and Bridge Fund.

<u>Criteria:</u> OMB Circular A-133 requires the auditee maintain all backup information for all federal expenditures.

<u>Condition:</u> Title III funding from the Forests and School grant was not being tracked in order to perform tests of activities allowed and disallowed.

**Questioned Costs:** Not applicable

<u>Context:</u> During the audit of federal programs, we discovered we were not able to track allowable and disallowable expenditures for Title III.

<u>Effect:</u> No control monitoring or control over federal expenditures reporting, as required by Governmental Accounting and Financial Reporting Standards.

#### II. PRIOR YEAR FEDERAL AWARD FINDINGS AND QUESTIONED COSTS (concluded)

SA 13/12-01 *Cause*: Adequate emphasis was not placed on the tracking of federal expenditures.

<u>Recommendation:</u> The County should implement procedures to ensure that the School and Roads – Grants to States (PILT) is prepared in accordance with federal requirements. The County should continue in its efforts to establish an accounting system that will capture grant transactions in a manner sufficient to readily report the necessary information required for the School and Roads – Grants to States (PILT) grant. The cost center listing that identifies federal expenditures should be defined and cross matched in a table that is updated monthly by a designee of the County Clerk's office.

<u>Views of responsible officials and planned corrective actions:</u> OMB Circular A-133 is being reviewed in the County Clerk's (Alan Lutes) office and the County Commissioners to make sure the County is in compliance in the future. The County Clerk's office phone number is (573) 224-5609.

<u>Status:</u> This finding has not been resolved by the County. Please refer to current year finding SA-2015-001.



### Daniel Jones & Associates

MEMBERS OF MISSOURI SOCIETY OF CPA'S AMERICAN INSTITUTE OF CPA'S

#### CERTIFIED PUBLIC ACCOUNTANTS

June 24, 2016

To the Board of Commissioners County of Wayne

In planning and performing our audit of the regulatory based financial statements of the County of Wayne (the "County") as of and for the years ended December 31, 2015, and December 31, 2014, in accordance with auditing standards generally accepted in the United States of America, we considered the County's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be material weaknesses and other deficiencies that we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the following deficiencies in the County's internal control to be material weakness as noted in section II:

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiencies in the County's internal control to be significant deficiencies as noted in section I:

Our comments concerning internal control and other significant matters are presented as follows:

- I. Deficiencies Considered to be Significant
- II. Deficiency Considered to be a Material Weakness
- III. Information Required by Professional Standards

The County's management has provided written responses to the findings in this report that were identified in our audit. These responses have not been subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

This communication is intended solely for the information and use of the County Commission, County Office Holders, the Missouri State Auditor and federal agencies and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Daniel Jones & Associates

DANIEL JONES & ASSOCIATES, P.C. CERTIFIED PUBLIC ACCOUNTANTS ARNOLD, MISSOURI

#### I. DEFICIENCIES CONSIDERED TO BE SIGNIFICANT

FS 2015-001 <u>Criteria:</u> Statement on Auditing Standards (SAS) No. 115, Communicating Internal Control Related Matters Identified in an Audit, which is effective for periods ending on or after December 15, 2009, as amended by SAS No. 122, Statements on Auditing Standards: Clarification and Recodification, considers inadequate documentation of the components of internal control to be at least a significant deficiency.

<u>Condition:</u> Documentation of the County's internal controls has not been prepared in the Recorder of Deeds, Prosecuting Attorney and Sheriff's offices.

<u>Context:</u> During discussions with management, we noted that internal control documentation has not been prepared.

<u>Effect:</u> SAS 122 considers inadequate documentation of the components of internal control to be at least a significant deficiency. Without documented internal controls, the County may not be able to ensure that controls are in place, communicated and operating effectively.

Cause: The County did not prepare the required documentation.

<u>Recommendation:</u> We recommend that the Recorder of Deeds, Prosecuting Attorney and Sheriff's offices develop the required internal control documentation. In addition, we recommend studying the COSO internal control guidance and tools as a means to begin the process. Once this documentation is complete, those charged with governance have a responsibility to understand the controls and ensure they are operating effectively.

<u>Views of responsible officials and planned corrective actions:</u> The Recorder of Deeds, Prosecuting Attorney and Sheriff's offices are in the process of documenting internal controls in the County Recorder's (Cindy Stout 573-224-5600, ext. 7), Prosecuting Attorney's (Michael Jackson 573-224-5600 ext. 2), and Sheriff's (Dean Finch 573-224-3090) offices.

FS 2015-002

<u>Criteria</u>: Antifraud programs and controls are the policies and procedures put in place by an organization to help ensure that management directives are carried out. They are part of the overall system of internal control established to achieve reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws and regulations.

<u>Condition:</u> During our audit, we noted there is no formal fraud risk assessment in place for the Recorder of Deeds, Prosecuting Attorney and Sheriff's offices.

<u>Context:</u> During discussions with management, we noted there were no formal fraud risk assessments implemented.

<u>Effect:</u> Lack of an appropriate risk assessment process may result in certain risks not being identified by County's management. Opportunities to commit and conceal a fraud or irregularity may go undetected by management without proper assessment procedures.

<u>Cause:</u> Management has not prepared documentation of risk assessments, including identified risks and mitigating controls.

#### I. DEFICIENCIES CONSIDERED TO BE SIGNIFICANT (continued)

FS 2015-002 <u>Recommendation:</u> We recommend that the Recorder of Deeds, Prosecuting Attorney and Sheriff's offices address various risks in the environment, including risk of fraud occurring by performing assessments to identify, analyze and manage these risks.

<u>Views of responsible officials and planned corrective actions</u>: The Recorder of Deeds, Prosecuting Attorney and Sheriff's offices are in the process of documenting internal controls in the County Recorder's (Cindy Stout 573-224-5600, ext. 7), Prosecuting Attorney's (Michael Jackson 573-224-5600 ext. 2), and Sheriff's (Dean Finch 573-224-3090) offices.

#### II. DEFICIENCY CONSIDERED TO BE A MATERIAL WEAKNESS

SA 2015-001 Federal Grantor: U.S. Department of Agriculture

Activities Allowed and Disallowed Pass-Through Office of Administration National Forest

Grantor: Receipts Federal CFDA 10.665

Number:

Program Title: School and Roads – Grants to States

<u>Information on the federal program:</u> CFDA #10.665, School and Road Grants to States was not being tracked within the Special Road and Bridge Fund.

<u>Criteria:</u> OMB Circular A-133 requires the auditee maintain all backup information for all federal expenditures.

<u>Condition:</u> Funding from the School and Roads – Grants to States grant was not being tracked in order to perform tests of activities allowed and disallowed.

Questioned Costs: Not applicable

Material Weakness

<u>Context:</u> During the audit of federal programs, we discovered we were not able to track allowable and disallowable expenditures for School and Roads – Grants to States.

<u>Effect:</u> No control monitoring or control over federal expenditures reporting, as required by Governmental Accounting and Financial Reporting Standards.

Cause: Adequate emphasis was not placed on the tracking of federal expenditures.

<u>Recommendation:</u> The County should implement procedures to ensure that the School and Roads – Grants to States is prepared in accordance with federal requirements. The County should continue in its efforts to establish an accounting system that will capture grant transactions in a manner sufficient to readily report the necessary information required for the School and Roads – Grants to States grant. The cost center listing that identifies federal expenditures should be defined and cross matched in a table that is updated monthly by a designee of the County Clerk's office.

<u>Views of responsible officials and planned corrective actions:</u> OMB Circular A-133 is being reviewed in the County Clerk's (Brenda Seal) office and the County Commissioners to make sure the County is in compliance in the future. The County Clerk's office phone number is (573) 224-5600 x 4.

#### III. INFORMATION REQUIRED BY PROFESSIONAL STANDARDS

### Our Responsibilities under U.S. Generally Accepted Auditing Standards and Government Auditing Standards

Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards* and OMB Circular A-133, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 9, 2016. Professional standards also require that we communicate to you the following information related to our audit.

#### Significant Audit Findings

#### Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the County are described in Note I to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the 2015-2014 years. We noted no transactions entered into by the County during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. Due to the County applying the regulatory basis of accounting, no estimates are made during the preparation of financial statements.

The financial statement disclosures are neutral, consistent, and clear.

#### Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

#### Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### Management Representations

We have requested certain representations from management that are included in the management representation letter dated June 24, 2016.

#### III. INFORMATION REQUIRED BY PROFESSIONAL STANDARDS (concluded)

#### Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the County's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the County's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

#### Other Matters

We were engaged to report on the schedule of expenditures of federal awards which accompany the financial statements but are not Required Supplementary Information. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with the regulatory basis of accounting, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We noted during our audit certain matters that were not considered to be significant deficiencies or material weaknesses. Several county offices have limited numbers of staff which inherently increases the risk of misstatement. Office holders appear to have mitigating controls in place to lower these risks to an acceptable level but the commission does need to be aware of these risks and offices need to remain vigilant in deterring the potential for erroneous or fraudulent activity.